

## CAREER EXPERTS GROUP

LET'S GET TO WORK ON YOUR CAREER!

YOUR CAREER > YOUR FUTURE

# ASK THE EXPERTS

AUGUST 2023

COLLEGE STUDENTS

*Help. I need an internship and don't know where to start.*

### APPLICATION TIMELINES

As a general rule, students should try to find and apply for an internship at least 3 to 4 months before the internship start date. See the chart below for timelines.

<b>Spring Semester Internship</b> AUGUST OR SEPTEMBER	<b>Summer Internship</b> JANUARY OR FEBRUARY	<b>Fall Semester Internship</b> MARCH OR APRIL
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### START YOUR PREPARATION EARLY

6 months before applying:

- Clean up your social media presence.
- Review job postings for internships with the title you want to apply for. Identify key skills and requirements.
- Create a resume that sells your value proposition.
- Prepare your elevator pitch.
- Update and actively manage your LinkedIn profile.
- Network! Network! Network!
- Practice interviewing.

### NO RELEVANT EXPERIENCE? BEING PREPARED CAN HELP!

- Update Your Skills - Whether you are a freshman in college, a recent graduate, or a seasoned professional, staying up to date on the latest skills is crucial, especially regarding technology. Check out job postings to identify in-demand skills.
- Work on Projects - Work on personal projects that showcase the skills that are relevant/required for the types of jobs you are applying to. Create a personal portfolio website or GitHub account so that a prospective employer can view your accomplishments.
- Be Active at School - Involvement in extracurricular activities can give a hiring manager an idea of your skills, interests, dedication, and ability to multitask. If possible, try to take on a leadership role in the clubs or groups that you join. You want to be able to show your marketable skills, not just that you participated.

### THINGS TO CONSIDER WHEN APPLYING FOR AN INTERNSHIP

- Paid vs. unpaid
- Large vs. small company
- Local vs. need to relocate
- Housing provided (paid or subsidized) vs. not provided
- Formal vs. informal internship program

### WHERE CAN I FIND AN INTERNSHIP?

[Global Experiences](#)

[Wayup](#)

[LinkedIn](#)

[Chegg](#)

[Hired - Internships](#)

[Parker Dewey](#)

[Idealist](#)

[CoolWorks](#)

[USAJobs](#)

[Glassdoor](#)

[Indeed](#)

[Handshake](#)

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